



**Regular Board Meeting**

Members Present: Sylvester Cleary, Amy Drozdziel, Bruce Ellis, Michael LoManto, Stacey Mierzwa, Carol Woodward Absent: David Caccamise

Administration: Renee Garrett, Daniel Grande, Lindsay Marcinelli, Karl Kofod

District Clerk: June Prince

Other: Karen Giardina, Amanda Dedie-Observer

**1. Call to Order**

President Carol Woodward opened the meeting in the high school library at 5:00 pm

**2. Pledge to the Flag**

**3. Presentations**

None

**4. Approval of Agenda**

Bruce Ellis made the motion, seconded by Stacey Mierzwa to approve the agenda.

Agenda Approved

All voted yes.

**5. Public Comment (Please limit comments to five minutes per person)**

None

**6. Supervisory Reports**

Supervisory Reports

Lindsay Marcinelli, Elementary Principal, reported this was the 35<sup>th</sup> year of PARP and there were 204 participants.

Daniel Grande, Middle/High School Principal, reported that 20 students participated in the STEM Wars and they received 2<sup>nd</sup> and 3<sup>rd</sup> places in several categories. Mr. Grande also reported that he and Mrs. Marcinelli have finished their informal APPR walk-throughs.

Karl Kofod, School Business Official, reported that our some of the increase in the budget is attributed to some aided projects and that due to the uncertainty in revenue from the State, that we must be conservative.

Written reports were received from the Athletic, Buildings and Grounds, Cafeteria and Technology, and Transportation Departments.



## **7. Board Reports**

Board Reports

Carol Woodward reminded the Board of the following dates:

Special Meeting to vote on BOCES Board nominations and their annual budget – April 18  
Nominations for the CCSBA sponsored Board Member of the Year are due by April 19.  
CCSBA Annual Meeting and Honors Nights will be held on May 17, at the SUNY Fredonia Williams Center. Reservations are due to June by May 4, 2017.  
Information due for the Board Agenda Setting Meeting – April 20, 2017.  
Board Self Evaluation - May 4, 2017.  
Information for the NYSSBA Everett R. Dyer Award – June 16, 2017.

Mrs. Woodward shared that she would be watching the NYSSBA webinar on board committees. A brief discussion took place regarding possible future committees after she invited other members of the Board to watch it as well.

Mrs. Woodward shared the following information:

She is proud the test scores are going up.  
Compilation of the Senior Exit Surveys.  
Reported that Scot Greenough received a grant and would be starting an Archery Program.  
Thanked Renee and Amy for the work they are doing on the Youth Recreation program.  
Announced that Silver Creek School has a fitness center that is available to Forestville residents for a charge.  
Acknowledged the receipt of a copy of Teresa Cleary's letter thanking Rachael Spangler for her assistance in making the movie Hidden Figures available in our area.  
Acknowledged the receipt of an e-mail from a former student in the 1950's regarding a tribute he is making which recognizes his 4<sup>th</sup> grade teacher.

Our Board had the highest participation at the BOCES Annual Meeting. Highlights included the excitement of the students, the well-maintained facilities, the establishment of an Erie II BOCES Foundation to raise extra funds, and the buy-in opportunity for shared grant writing services.

Stacey Mierzwa reported the Staff Recognition Committee would be meeting on April 12.

Michael LoManto stated there was no report for the Audit Committee.

Stacey Mierzwa reported for the Cafeteria Committee that there have been some positive adjustments made, there are a lot of ideas and that change will come in small pieces.

Amy Drozdziel stated there was no report for the Policy Committee.

Sylvester Cleary reported that he is in the process of traveling to Districts to give presentations on behalf of the CCSBA. He also reported on the National School Boards Association Convention he attended in Denver.



Renee Garrett announced the following information:

Renee updated the Board on our current Capital Outlay and Bullet Aid projects.  
Renee, Sylvester and Carol had a phone conference with Senator Young's office requesting more Bullet Aid for projects next year.  
Renee has been named a new NYSCOSS House of Delegates member for our Region.  
NYSSBA sent a certificate for our robot news story.  
Lindsay, Renee and her husband, Karl and his wife, and other staff members helped judge the Talent Show.  
Pre-K and 2nd grade students received a visit from a police officer/parent after reading the story Officer Buckle and Gloria.

## **8. Discussion Items**

None

## **9. Old Business**

None

## **10. New Business Consent Agenda**

Sylvester Cleary made the motion, seconded by Bruce Ellis, upon recommendation from the Superintendent to approve agenda items 10A-D:

### **A. Meeting Minutes**

Approve the Board of Education Regular Meeting Minutes of March 2, 2017.

Approve the Board of Education Special Meeting Minutes of March 30, 2017.

Approve the Budget Committee Meeting Minutes of March 30, 2017.

March Regular, Special and Budget Committee Meeting Minutes Approved
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### **B. Financial Items**

1) Approve Treasurer's Report – January 2017 for all funds

2) Approve Warrant Summary Report and Claims Auditor Report – March, 2017

3) Approve Extra-Curricular Reports – October, November, December – 2016 and January 2017.

Treasurer's Report Jan 2017 Approved
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Warrant Summary & Claims Auditor Report March 2017 Approved
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Extra-Curricular Reports – Oct., Nov., Dec. 2016 and Jan 2017 Approved
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**4) Purchases**

Stohl Environment	Elementary lead testing follow up	\$2,279.50
NASP Equipment	Archery equipment	\$3,362.00
G & G Fitness	Commercial Treadmill	\$2,495.00
Johnson Controls	Planned services per agreement	\$7,501.05

Purchases Approved

- 5) Authorize the transfer from the Capital Fund to Debt Service Fund in the amount of \$2,265.78 effective April 7, 2017 for the remaining 2016-17 bus financing.

Authorize Transfer  
Capital Fund to Debt  
Service Fund

- 6) Authorize the transfer from the General Fund to the School Lunch fund in the amount of \$80,000 effective April 7, 2017.

Authorize Transfer  
General Fund to  
School Lunch Fund

**C. Personnel**

- 1) Accept the amended retirement resignation of Judith Lucas effective April 1, 2017 as a Floater Monitor Aide. She will remain on the substitute list as a floater monitor aide.

J. Lucas Retirement  
Resignation  
Amended Effective  
4/1/2017

- 2) Appoint Anita Stewart to a 10 month Floater Monitor Aide position for 3 hours per day effective April 3, 2017 at an hourly rate of \$13.27. The probationary period will be for a period of 120 work days beginning on April 3, 2017 with an anticipated ending date of December 18, 2017.

A. Stewart  
Appointed Floater  
Monitor Aide  
Effective 4/3/2017

- 3) Appoint Lisa Will to a 10 month part time cleaner position for 4 hours per day effective April 7, 2017 at an hourly rate of \$12.97. The probationary period will be for a period of 120 work days beginning on March 13, 2017, the date Ms. Will began substituting in the same position without a break in service, through an anticipated ending date of September 27, 2017.

L. Will Appointed P/T  
Cleaner Effective  
4/7/2017

- 4) Appoint Jennifer Tampo to a 10 month part time bus driver position for 2.0 hours per day effective April 7, 2017 at an hourly rate of \$15.15. The probationary period will be for a period of 120 work days beginning on February 15, the date Ms. Tampo began substituting in the same position without a break in service, through an anticipated ending date of November 6, 2017.

J. Tampo Appointed  
P/T Bus Driver  
Effective 4/7/2017

- 5) Accept the retirement resignation, with regrets, of Ann Hagmier, Food Service Helper, effective June 24, 2017. She has been employed by the District for 22.75 years. Mrs. Hagmier will remain on the substitute list as a Food Service Helper.

A. Hagmier  
Retirement  
Resignation  
Accepted Effective  
6/24/2017

- 6) Accept the resignation of Crystal Irwin, Food Service Helper, effective March 10, 2017.

C. Irwin Resignation  
Accepted 3/10/2017



- 7) Eliminate a 2.5 hour/day 10 month Food Service Helper position effective April 7, 2017. The Board of Education has determined that due to a resignation, there is no need to excess the least senior employee in that area.

Eliminate a 2.5 hour  
Food Service Helper  
Position Effective  
4/7/2017

- 8) Eliminate one am bus run to North Collins for 2.0 hours per day effective March 6, 2017.

Eliminate 2 hour Bus  
Run Effective  
3/6/2017

- 9) WHEREAS, the Director of Facilities for the Forestville Central School District has resigned from his position effective May 1, 2017; and

J. Hart Appointed  
for Transition and  
Director of Facilities  
Effective 5/2/2017

WHEREAS, James Hart has been identified as the successful candidate for appointment to the position of Director of Facilities for the Forestville Central School District, where he will assume the responsibilities currently designated to the Director of Facilities; and

WHEREAS, it is to the benefit of the Forestville Central School District for James Hart to be present in the District in order for him to become acquainted with its facilities and systems at the earliest possible date, and to assist the District in ensuring an orderly transition from one director of facilities to the next.

NOW THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent, James Hart is hereby appointed to a 1.0 FTE probationary position as Director of Facilities effective May 2, 2017. Salary and benefits shall be as negotiated with the Superintendent. The probationary period will be for one year beginning May 2, 2017 and ending May 1, 2018.

BE IT FURTHER RESOLVED that, for the period beginning April 21, 2017 through May 1, 2017, James Hart is hereby authorized to be present in the Forestville Central School District in order to become acquainted with its facilities and systems and to assist the District in ensuring an orderly transition from one director of facilities to the next. Mr. Hart shall be compensated for such work at a daily rate of \$192.31, to be prorated in the event he is not present for a full work day.

- 10) Approve the following hours for Transportation personnel:

Transportation Hours  
Approved

Diana Ermer	5.0 hours	effective March 13, 2017
Justin Ernst	3.0 hours	effective March 13, 2017
Stephen Waugh	5.25 hours	effective March 13, 2017

- 11) Approve the following unpaid leave for the 2016-17 year:

Unpaid Leaves  
2016-17 Approved

Judith Lucas	3/8/2017	1.0 days
	3/22-23/2017	2.0 days
Lenora White	3/20/2017	.25 day



- 12) Approve the Superintendent entering into a contract with Sara Trombley, Account Clerk, effective July 1, 2017 – June 30, 2020.

S. Trombley,  
Account Clerk  
Contract Approved  
7/1/2017-6/30/2020

- 13) Approve the Superintendent entering into a contract with Michael Murphy, Director of Technology and Communications, effective July 1, 2017 – June 30, 2020.

M. Murphy, Director  
of Technology and  
Communications  
Contract Approved  
7/1/2017--6/30/2020

- 14) Approve the Second Amendment to the Contract of Employment with Renee Garrett, Superintendent of Schools, originally signed on January 8, 2015, to extend the term of her employment agreement through June 30, 2022, and further direct the board President to sign said amendment.

R. Garrett, 2nd  
Amendment to  
Contract Approved  
Through June 30,  
2022.

- 15) Approve the following substitutes:

Katelyn Ludemann-uncertified teacher effective March 31, 2017  
Sarah Higgins-uncertified teacher

Substitutes  
Approved: K.  
Ludemann, S.  
Higgins

- 16) Remove the following names from the substitute list:

Adam DeLang  
Anna Domedion  
David Hargrave  
Rebecca Kent  
Jennifer League  
Kenneth Mosher  
Jeffrey Pierce  
Nichole Pognart  
Shane Powers  
Kathy Reid (take off bus driver only)  
Elizabeth Robinson  
John Rogers III  
Melinda Ruggerio  
Kaitlyn Whitney

Substitute Names  
Deleted

**D. Other**

- 1) Approve IEP Recommendations #6564, 4405, 1475, 6352, 7092, 1420, 6226, 7069, 1556, 6509, 7087, 4311, 1285, 1200, 7098, 4314, 1294, 4320, 1359, 6366, 1521, 9117, 3423, 7075, 7074, 6295, 7061, 4441, 4231, 6341, 1450, 6577, 6578, 6276, 1214, 9099, 4263, 7025, 1371, 6261, 6501, 6426, 1340, 1228, 1343, 1374, 7095, 4291, 1320, 1257, 1291, 4388, 6348, 8753.

IEP  
Recommendations  
Approved

- 2) Approve the 2017-18 Forestville Central School budget in the amount of \$12,576,393

Budget and Property  
Tax Report Card  
Adopted

- 3) Approve the 2017-18 Property Tax Report Card to be submitted to New York State.





- 4) Approve the 2017-18 calendar as submitted.

2017-18 Calendar  
Approved

- 5) Establish the July 2017 Board of Education Reorganizational Meeting to be held on July 13, 2017.

BOE  
Reorganizational  
Meeting set for July  
13, 2017

- 6) Approve combining the 2017-18 Wrestling program with Dunkirk(host), and Silver Creek for Section 6.

Wrestling Program  
2017-18 for Section  
6 Approved

- 7) Appoint the following members to the School Wellness Committee:

Wellness Committee  
Members Appointed

Lisa Szumigala, Karen Giardina, Gregory Greenough, Allyson Severyn, Erika Gunnersen, Karl Kofod, Brady Deuink, Renee Garrett, Dawn Thompson, Carla Wienke, Brandi Pettit, Scot Greenough

- 8) Approve the following 2017-18 transportation requests:

Transportation  
Requests 2017-18  
Approved

CCA: Olivia Walker  
NCCS: Madison Valvo  
NCCS: Michelle Fuglewicz

- 9) Approve the Superintendent entering into a contract with Johnson Controls, for building systems service from March 1, 2017 – February 29, 2020.

Johnson Controls  
Agreement 3/1/17-  
2/29/20

- 10) Approve the Superintendent entering into a contract with NMD Consulting, for food service consulting from February 6, 2017 – June 30, 2017.

NMD Consulting  
Agreement 2/6 –  
6/30/2017 Approved

- 11) Approve the Superintendent entering into a contract with Zones, Inc. in the amount of \$56,070.33 for the purchase, installation, and configuration of a district-wide wireless network system.

Zones Inc. Agreement  
Approved

- 12) Approve Erie 2 – Chautauqua-Cattaraugus County BOCES joint bidding resolution for 2017-18.

E2CCB BOCES  
Bidding Resolution  
Approved

**WHEREAS**, It is the plan of a number of public school districts in Erie 2-Chautauqua-Cattaraugus County BOCES, New York, to bid jointly those items indicated on the attachment,

**WHEREAS**, The Forestville Central School District is desirous of participating with other school districts in Erie 2-Chautauqua-Cattaraugus County BOCES in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, and,

**WHEREAS**, The Forestville Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the boards of education and making recommendations thereon; therefore,



**BE IT RESOLVED**, That the Board of Education of the Forestville Central School District hereby appoints Peter Ciminelli, BOCES and a committee chosen by him to represent it in all matters related to the above, and,

**BE IT FURTHER RESOLVED**, That the Forestville Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED**, That the Forestville Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

**BE IT FURTHER RESOLVED**, That the Forestville Central School Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

Art Supplies  
Athletic Supplies and Equipment  
Cafeteria Bread  
Cafeteria Ice Cream  
Cafeteria Milk  
Cafeteria Food and Supplies  
Custodial Supplies  
Garbage/Refuse services  
Ink Cartridges  
Magazine Subscriptions  
Music Supplies and Equipment  
Nurse Supplies  
Office Supplies  
Paper Supplies  
Science Supplies

- 13) WHEREAS, THE Board of Education of the Forestville Central School District has reviewed the Commitment Statement from Erie 2 – Chautauqua – Cattaraugus BOCES for services to be provided during the 2017-18 school year, and

2017-18 Commitment Statement for BOCES Services Approved
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WHEREAS, the Board of Education of the Forestville Central School District agrees that such services are required to complement the existing educational program, therefore

BE IT RESOLVED, that the services to be provided and the cost proration are acceptable to this district.





14) Accept the following donations:

Orchard Park Wesleyan Church 38 Chairs  
Forestville Parent Connection PARP Assembly \$50

Donations Accepted

All voted yes.

### **11. Additional Personnel Items**

Amy Drozdziel made the motion, seconded by Stacey Mierzwa, upon recommendation from the Superintendent to approve agenda items 11-1& 2:

- 1) Approve the Superintendent entering into a contract with Michael Gajewski, Head Bus Driver, effective July 1, 2017 through June 30, 2020.
- 2) Approve the transportation hours for Sarah LoManto 4.0 hours effective March 13, 2017.

M. Gajewski, Head  
Bus Driver Contract  
Approved 7/1/17-  
6/30/20

Transportation Hours  
Approved

Yes: Sylvester Cleary, Amy Drozdziel, Bruce Ellis, Stacey Mierzwa, Carol Woodward

No: None

Abstained: Michael LoManto

It was carried.

### **12. Proposed Executive Session**

Michael LoManto made the motion, seconded by Bruce Ellis, upon recommendation of the Superintendent, to enter into executive session to discuss the employment history of particular persons or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons at 5:34 pm.

All voted yes.

### **13. Return to Regular Session**

Bruce Ellis made the motion, seconded by Sylvester Cleary to return to regular session at 5:55 pm.

All voted yes.

### **14. Adjournment**

Sylvester Cleary made the motion, seconded by Amy Drozdziel to adjourn the meeting at 5:56 pm.

All voted yes.



**15. Correspondence/Information**

Thank you - Teresa Cleary  
CCSBA Board Member of the Year Nomination Form  
CCSBA Honors Night  
NYSSBA Distinguished School Board Service  
Astrolabe letter – Bruce Washington

June Prince  
District Clerk